

The following steps outline how Graduate Program Directors are able to view all applications in their program that have been assigned to evaluators as well as enter evaluation status for prospective applicants.

1. To view the applications, sign into the MyUofC portal my.ucalgary.ca

Centra	r Autnentication	nen Ker
Service		
Your elD		
•••••	Your Password	
		Sign In

2. Under Quick Linksclick the Faculty Centre link.



3. The Faculty Centre will open to My Schedule page. In order to view the applications assigned to you you must navigate to Adm Eval by Program Directors.

Click th	ne Faculty Center link.
	รามขัดที่เมื่อ "คุณกาคุณกิน" รามชุดแรงแข่งไม่ <u>สาวาริสัยแบ</u> Center "ฟุริตช์ รับการสมไป"
	R. A.

## Evaluating Applications – Graduate Program Director Instructions Student Administration



6. The application will display including the student's name, id number, application fee status and additional details.



7. If desired Graduate Program Directors can view the unofficial transcripts, references and supporting documents by clicking on the link(s).

University of Calgary Attendance: Currently attending University of Calgary U of C Record of Course Work								
Post Secondary	2013	Transcrint and Cl	irk to view Unofficial here a social for for the state University of Calgary	2011/09/01 2013/08/31				
			High School					
। इ.स. १ स्वी क्रिक्स कर न		gun de nese Akkons de	River man that they they be	na nashiri ya 1000 wa wa kasar ya kasar 19 Kasariya wa Ratika Miran wanipa				
				(Not Available)				





 Three evaluation status' will display: Eval INADM : for applicants that the GPD is not recommending for admission Eval RECOM for applicants that the GPD is recommending for admission Eval REVW. for applicants pending evalon