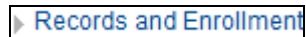


UofC Enrollment History Request groups together information contained in the Student Administration Enrollment Request Search. Use the Enrollment Request History when troubleshooting student enrollment problems.

1. Click the **Records and Enrollment** link.

▶ **Records and Enrollment**

2. Click the **Enroll Students** link.



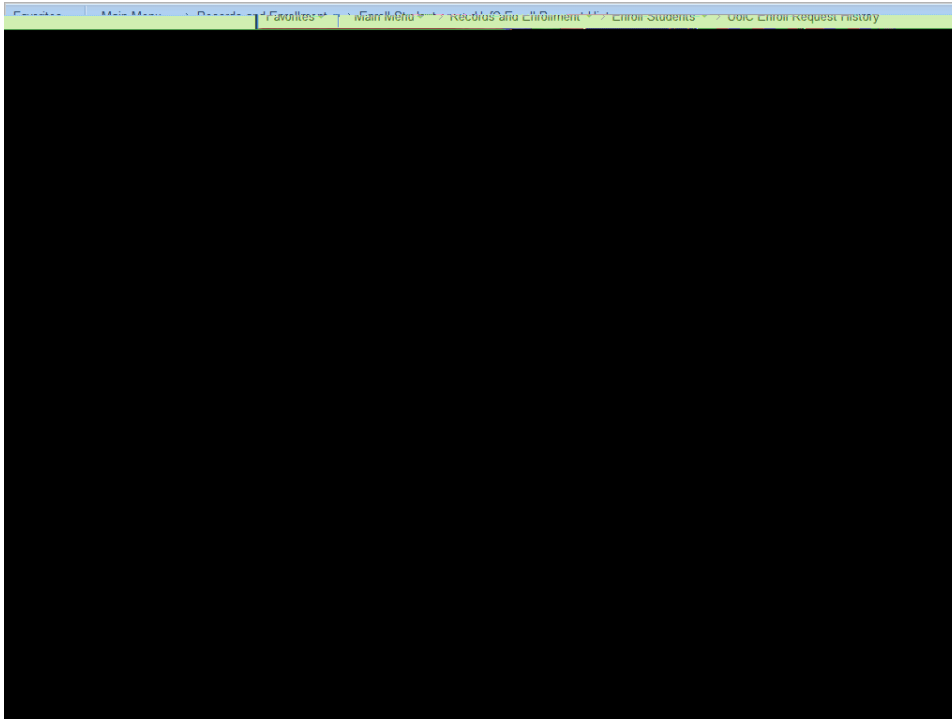
link.

**UofC Enroll Request History**

# Enrollment Request History

SA - Registration

6. On UofC Enroll Request History four tabs contain summary information about the student; **Enrollment Info**, **Overrides**, **Class Info** and **Additional Info**. Enrollment Info groups together the enrollment activity for the student. All information displayed was performed through their Student Centre via Self-Service. Click on the **Detail** link to view the error message.

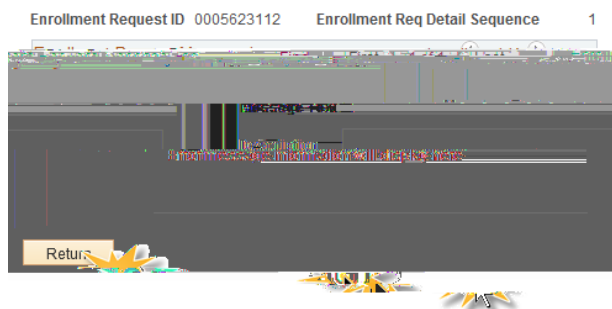


Click the **Detail** link.

**Detail**

7. If there are any error messages they will display in the Description.

**Enrollment Request History**



Click the **Return** button.

**Return**

8. Click the [Overrides](#) tab to view the overrides grouped together and performed on