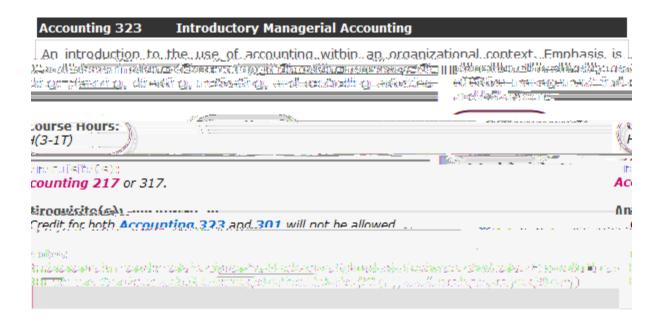




Frequently Asked Questions



Enrolment Services > University of Calgary Calendar 2014-2014 > COURSES OF INSTRUCTION > Course Description > Search for Class (e.g. Accounting 323)



Answer: The default must be No Consent or the student cannot add the class. Only departments that have the prerequisite listed as Consent of the Department, can have this set to Dept Consent. Schedulers should ensure they do not change this while their access is on.

Answer: This is to allow the Scheduling Office to ensure that the schedule is correct. Once the schedule is correct it is uploaded and visible to students and staff. However you may add new instructors to the Instructor/Advisor Table if n

Once new instructors have been created in the Instructor/Advisor Table, you can add them to the class using the schedule class meetings tab.

t I schedule my classes TBA (To Be Announced)?

Answer: Undergraduate courses may NOT be listed as TBA unless they are a designated independent/directed/honours studies, practicum or field studies section.

Question: How do I setup Alternating Labs?

Answer: Specific departments/faculties e.g. Psychology, Chemistry, Biological Sciences, Physics and Engineering commonly schedule alternating labs. By using the Alternate Weeks Page in the Schedule Class Meetings section alternating labs can be setup for example using an odd number lab beginning one week and the even numbered lab alternating.



