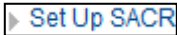




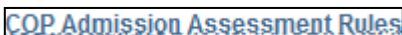
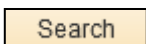
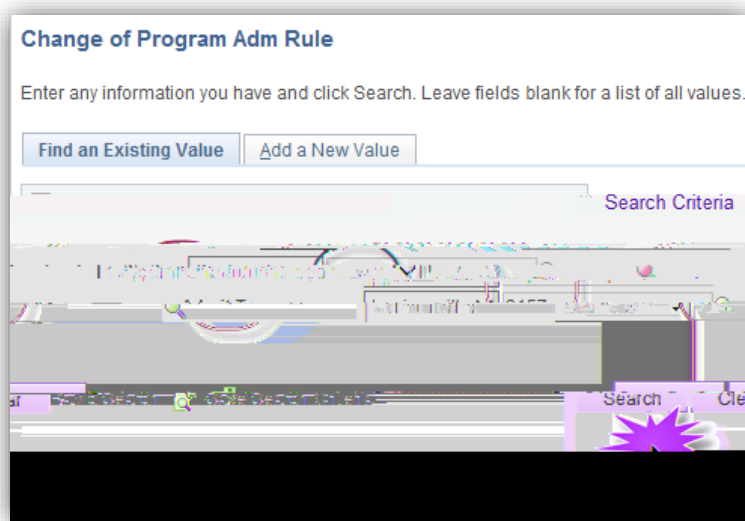


By using the Change of Program Admission Assessment Rules table, faculties are able to setup the transfer/university GPA and high school averages for any academic program or plan (c)4.5 J6 ty o1.8 (t)1.1 (y) 1.1 (y)- change of program process is run it processes students according to the values set on the COP Admission Assessment Rules table.

1. Click the [Set Up SACR](#) link.

2. Click the [Product Related](#) link.

3. Click the [Recruiting and Admissions](#) link.

4. Click the [U of C Evaluations](#) link.

5. Click the [COP Admission Rules](#) link.

6. Click the [COP Admission Assessment Rules](#) link.

7. Enter the Academic Institution and applicable Term press Enter or SearchClick the [Search](#) button.




Admission Assessment Rules for Change of Program

11. When the change of program process is run, it determines the students' admissibility according to the values set on this table. If you don't enter an admit type, it will be used for all admit types (CF1, CF2 and CF3). Similarly, if the process doesn't find a match on the assessment table to the student's program and plans (i.e. ARBCH/COMS) it will use the row on the table that only specifies the academic program (ARBCH) to determine admission.
12. Click the [Admission Assessment 1](#) tab. Averages entered here are used to admit a student. If a student has a calculated GPA and/or high school average (if applicable) that is equal to or exceeds the values entered, the student will be admitted if they meet all course requirements and have no other exceptions.
13. Click the [Admission Assessment 2](#) tab. Averages entered here are used to waitlist students. If a student has a calculated GPA and/or high school average (if applicable) that is equal to or exceeds

Admission Assessment Rules

17. Offer Indicator has to be selected for the process to grant students admission. To stop the process from granting admission to a program, remove the offer flag (deselect). Note: You can also run in report mode and the process will not grant admission. If this flag is not selected, even when the process is in report mode, you will not see the admission values that the process would use in live mode.
18. Assessment Indicators are the same values used for new admits to the University of Calgary (Guaranteed, Hold/Wait, Minimum). Grade point averages can be entered at a faculty level or down to other academic plans or sub plans. To add a new rule, use the (+) indicator and enter the appropriate values. Once the value is added the process can use the value immediately. It's not dependent on the values being loaded overnight.
19. After entering desired admission assessment rules save them. If desired, you do not have to use the Admission Assessment 2 or 3 and can leave them blank. Click the [Save](#) button.

For the corresponding online learning, consult the Student and Enrolment Services, Student Administration (PeopleSoft Campus Solutions) training website.

End of Procedure.